



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>St. Peter's College, Kolenchery</b>
• Name of the Head of the institution		<b>Dr. Shaju Varghese</b>
• Designation		<b>Principal</b>
• Does the institution function from its own campus?		<b>Yes</b>
• Phone no./Alternate phone no.		<b>04842760238</b>
• Mobile no		<b>9446288647</b>
• Registered e-mail		<b>stpetercollege@gmail.com</b>
• Alternate e-mail		<b>naac@stpeterscollege.ac.in</b>
• Address		<b>St. Peter's College</b>
• City/Town		<b>Kolenchery</b>
• State/UT		<b>Kerala</b>
• Pin Code		<b>682311</b>
<b>2.Institutional status</b>		
• Affiliated /Constituent		<b>Affiliated</b>
• Type of Institution		<b>Co-education</b>
• Location		<b>Rural</b>
• Financial Status		<b>UGC 2f and 12(B)</b>

• Name of the Affiliating University	Mahatma Gandhi University, Kottayam				
• Name of the IQAC Coordinator	Gean A Varghese				
• Phone No.	04842760238				
• Alternate phone No.	9447638312				
• Mobile	9447638312				
• IQAC e-mail address	iqacspckly@gmail.com				
• Alternate Email address	naac@stpeterscollege.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://www.stpeterscollege.ac.in/aqar-reports/">https://www.stpeterscollege.ac.in/aqar-reports/</a>				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.stpeterscollege.ac.in/wp-content/uploads/2023/10/Academic-Calendar-2021-2022.pdf">https://www.stpeterscollege.ac.in/wp-content/uploads/2023/10/Academic-Calendar-2021-2022.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A	3.25	2016	29/03/2016	28/03/2021
Cycle 2	B+	77.1	2006	29/03/2016	28/03/2021
6.Date of Establishment of IQAC	06/10/2004				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Botany Research Centre	Research Fellowship	CSIR 2020-21	one year	880600
Institution	RUSA-Infrast ructure grant	RUSA	One year	3462355
Physical Education	Sports Development	State Government	One year	821250
Institution	FIST	FIST	One year	5200000

<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>	<b>6</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		

<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>
<p>*IQAC monitored the online teaching process during the first five months helping teachers and students adapt to technology through various webinars, workshops, doubt clearance sessions and circulation of videos, for which the bandwidth was increased to 100 Mbps</p> <p>*IQAC undertook various initiatives to make the campus Covid</p>

protocol compliant after the lockdown like ensuring the wearing of masks at all times, changing the timetable so that only half the students would be in the campus at a time etc. \*IQAC took many steps to ensure that the College does not become a covid cluster during the conduct of University examinations by arranging three times the usual number of sanitized classrooms and invigilators for the process \*IQAC promoted various academic & non-academic extension activities through UBA, SAP, NSS, NCC etc. IQAC actively involved in promoting entrepreneurship development programs through IEDC and IIC chapters of our College. \* Encouraged departments to conduct more academic webinars and online interactive sessions with significant members of the industry/academia to make the lockdown period and afterwards more productive.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To take initiatives to make the online-teaching learning process viable	Online teaching process went smoothly till October when the government declared the reopening of colleges after lockdown. The results of the internal exams proved that the process was successful to a certain extent.
To take steps to ensure that the College does not become a covid cluster after the reopening	No clusters were reported despite the conduct of classes as well as university examinations for both the regular and private students of the University
To encourage academic excellence by giving cash awards to toppers of each semester	16 University Ranks at the UG level and 13 in the PG level were an outcome of the acknowledgement received at each step.
To encourage excellence in cultural, sports and other competitions by giving cash prizes and felicitating winners in public functions	38 medals in sports/cultural activities were received in National and State level Events.
Conduct Skill Development and Career Oriented Certificate Courses	10 Skill Development courses and 21 Certificate courses were conducted in the hybrid online-offline format this year
To encourage various departments to sign MoUs with reputed firms	4 active MoUs during the year
To apply for NIRF ranking	Data for NIRF was uploaded on the portal in time .
To upload AISHE and KSHEC survey data	Data was uploaded on the central as well as state portals
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
College Management	17/09/2022

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-2022	12/04/2022

**15. Multidisciplinary / interdisciplinary**

In tune with the new NEP policy our College has been trying to find out how best to integrate multi/inter- disciplinary nature in academics as well as activities. As per MGU syllabi all UG students have to complete an Open Course in any subject of their choice other than the one they major in. This course is of four credits in their programme. Our College offers as many as twelve different Open Courses for the students giving them a wide range of choice. The College conducts an Orientation to Open Courses for the students of the fourth semester in February itself so that they may make informed choices based on their interests and knowledge of the range available for them. For example, a BA Political Science student may pick Applicable Mathematics as his/her Open Course while a B.Sc. Mathematics student may opt for Media Studies Open Course offered by the Malayalam department making their study truly multi/inter-disciplinary. Departments encourage multi/inter disciplinary research projects utilizing the expertise of teachers available in other departments. In the choice of complementary papers from the options given by MGU the college has always encouraged departments to pick multi/inter disciplinary courses which would be taught by teachers of other departments. Membership is open to students of all streams to the 30 and more Clubs and Cells of the College giving them opportunities to participate in multi/inter-disciplinary activities. This is in line with the vision and mission of the College of focusing on the holistic development of the student.

**16. Academic bank of credits (ABC):**

As ours is a College affiliated to the Mahatma Gandhi University which has not yet brought ABC into effect this option is currently unavailable to our students. However, during the Orientation Programme students are introduced to the existence of various online certificate courses on various national/international platforms like the NPTEL SWAYAM and Coursera and encouraged to approach teachers for any help required to complete them. This we

believe will enable them to develop the habit of pursuing a wide range of courses that interest them so that they are better prepared to switch over to the new system of ABC as and when it arrives.
<b>17.Skill development:</b>
<p>Skill enhancement has always been an area of focus for our institution. Each Department and Club provides Skill Enhancement Programmes or Certificate Courses loosely related to their subject for students so as to make them more employable. Our IEDC and IIC is extremely active in the campus and has conducted many training sessions for interested students to develop entrepreneurial skills. They are also encouraged to actively take part in competitions for creative ideas. NSS has also organized many skill enhancement programmes for its volunteers. Career and Placement Cell conducts many programmes each year to develop soft skills and computer literacy among the students. Language Departments have started Communicative Language Clubs and Department of Commerce, Book Lovers' Club and Department of Library Science have conducted power point and project presentation competitions to help improve the presentation skills of students.</p>
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>
<p>Our Hindi Department runs a Vocational course in Hindi and also offers an Open Course in Film Studies for the fifth semester UG students. The Hindi Department also runs a Communicative Hindi Club which conducts activities inside the campus in addition to going outside the College to conduct Communicative Hindi lessons. Department of Botany conducted a session to introduce Hortus Malabaricus, the seventeenth century Botanical treatise on the medicinal properties of flora of the Malabar coast to our students. We are one of the rare few Colleges to have a Sanskrit Department. Ethnobotanical studies is a part of botany syllabus. The department of History has a museum showcasing the culture and artefacts of Kerala. Sri. Srinivasan K the HoD of the department has organised online programmes to enhance the grasp of the students over the language. The Department of Mathematics also organized a Workshop on Vedic Mathematics this year to generate more awareness on our rich heritage. Research projects integrating Indian knowledge system and its validation is encouraged by all the departments.</p>
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>
<p>The College website gives details on the Programme Outcome (PO), Programme Specific Outcome (PSO) and Course Outcome (CO) of each UG/PG programme as well as the Certificate Courses offered by the</p>

Departments. We have a very active OBE Committee which conducts workshops and training programmes for teachers each year to make them aware of the importance of OBE and also handles a session for the students during the Orientation Programme for the freshers each year. The Committee has also developed a unique system taking into consideration the guidelines set by UGC and the MGU syllabi to evaluate the achievement of these outcomes in a measurable manner. The internal exams, assignments, University result as well as the feed back of the students are taken into consideration for processing the outcome attainment of each student.

## 20.Distance education/online education:

Ours being an affiliated College we do not offer any Distance Education of Correspondence programmes. However, during the Covid lockdown our classes were taken using the Moodle platform as well as Google Classrooms. Students were equipped by providing them with ample trainings to submit assignments as well as take examinations on online platforms. After shifting back to offline classes teacher continue to provide students with online material to supplement their teaching. Also we have been actively encouraging students to undertake online certificate courses and internships during their free time.

## Extended Profile

### 1.Programme

1.1	512
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	1782
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2	154



Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	697
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	98
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	98
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	61
Total number of Classrooms and Seminar halls	
4.2	42278483
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	215
Total number of computers on campus for academic purposes	

**Part B****CURRICULAR ASPECTS**

## 1.1 - Curricular Planning and Implementation

### 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to MGU, hence the Curriculum is fixed by the University Board of Studies for each subject. 9 teachers of our College, being part of the Board of Studies, play a significant role in curriculum preparation. Classes began on 1/06/2021 for II and III UG as well as II PG. Due to Covidrelated restriction classes continued in the online format. A Four-Day Orientation Programme for I UG "Deeksharambh" was arranged online from 28/9/2021-1/10/2021 in which students and parents were given an overview of the structure of the Programme. Bridge Course was conducted online over the first week of October by each department, after which Entry Level Test helped identify advanced and slow learners. The Orientation Programme for I Year PG students was conducted on 3/12/2021. The College opened its doors for offline classes on 4/10/2021. University exams however continued to take place under Covid protocol. Internal Examinations were conducted in November and students who missed it were given retests. B and D forms were circulated for grievance redressal. Interactive sessions were held for 5 th sem Open Courses. Feedback on the curriculum and its implementation was collected and discussed in the departments, IQAC and College Council and suggestions recorded and forwarded through the faculty members who are part of the Board of Studies in various subjects. Topics that require more experiential learning were identified and provided as Certificate Courses by each Department.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution prepares the Academic Calendar after receiving suggestions from teachers which is finalised at the end of a two-day meeting of the teaching faculty in May every year. As far as possible the academic calendar is adhered to especially in academic matters. However this year the lag in university exam schedule due to corona lead to some exams getting delayed. Internal Examinations are usually conducted in a centralised manner but due to the corona much of the process had to be online. The first internals for UG

students started on 23/9/2021. Retests were also given to those who were unable to attend. When the College reopened with restrictions the odd semester UG students were given offline internal exams from 8/11/2021 onwards. Even sem exams started on 20/12/2021 (First) and 14/2/2022 (Second). PG internals were conducted in October and January. Internal marks are awarded through a transparent process as dictated by University. This year due to Corona, Assignments were submitted in the Google/Moodle classrooms and Seminars too were conducted online. B and D forms were circulated through WhatsApp groups by class teachers for grievance redressal before being uploaded on the website. This year too the University ordered that practical examinations and project viva may be conducted by the departments themselves instead of external examiners sent by the University. Based on the order schedules were prepared, exams and viva conducted and the marks were uploaded on the website.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

22

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

21

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

724

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College being affiliated to the Mahatma Gandhi University follows the syllabus prescribed by the Board of Studies of each

discipline. However, there are as many as 85 papers that span across all the disciplines which either fully deal with issues like Professional Ethics, Gender, Human Values and Environment & sustainability or have in them one or more modules devoted to these issues. This is apparent from the very titles of the courses given in the excel sheet provided as attachment here. In addition to the University prescribed syllabus, the college offers several certificate courses in the above said core issues. Students are also encouraged to take up project works which help them develop these values. The College also takes seriously its commitment to generating and promoting awareness on these issues by encouraging the students to actively participate in various Clubs and Cells like - Women's Cell, Gender Champions Cell, Nature Club, Agri Club, National Service Scheme (NSS), National Cadet Corps (NCC), Swachatha Action Plan (SAP) and Unnat Bharat Abhiyan (UBA). Seminars and Awareness Classes on these issues are also conducted by Internal Complaints Committee (Anti-Sexual Harassment), Equal Opportunity Cell, Anti-Ragging Cell, Anti-Narcotic Cell and Departments. Many of the extension activities conducted by the Departments, Clubs and Cells are also conducted for the purpose of developing and promoting these values in the society.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

697

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.stpeterscollege.ac.in/feedback-reports/">https://www.stpeterscollege.ac.in/feedback-reports/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://www.stpeterscollege.ac.in/feedback-reports/">https://www.stpeterscollege.ac.in/feedback-reports/</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

**604**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**120**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The Bridge Course was conducted for the students by the departments in the first week of their admissions, towards the end of which an**

Entry level test was conducted to identify the potential of students based on which students were divided into advanced learners and slow learners. Those who require Remedial Coaching were given revision classes before examinations. Academically brilliant students were selected for Walk With a Scholar Programme (WWS) and weak students for Student Support Programme (SSP). All students fall into tutorial system which allots twenty students to each tutor for monitoring of progress. This year the process was conducted initially through Whatsapp groups and shifted to the offline format when the regular offline classes began. PeerTeaching was also encouraged as soon as offline classes started. Academically brilliant students were identified for each subject and appointed as peer teachers. The rest of the students were divided into groups under them and class teachers monitored the activity. PTA meetings were conducted by each department, for parents and teachers to interact with each other for better understanding of the student's potential and dreams.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1782	98

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

As part of the Syllabus of the Mahatma Gandhi University to which the College is affiliated each UG programme and PG programme has within it components like Assignments and Seminars which form part of the internal assessment process. These are duly conducted under the supervision of the teachers-in-charge of the course, the marks are entered in the A/C forms and submitted for preparation of B/D forms. Other than the internal Seminars students present papers at national/international seminars and do project works and



internships. Students are also taken for Industrial visits and Environmental Study tours. As many as 10 programmes in the college have a practical component in addition to the theory part. Academically brilliant students are identified and made Peer teachers for the rest of the students as part of participative learning process. Through the activities of the various clubs and cells students get a chance to interact with the society outside and put their ideas into practice. Certificate courses, seminars and workshops (E,g,. Organic farming, Beekeeping, Mushroom Cultivation) have helped students through Hands-on training process. The IIC/IEDC clubs in the College conducted a great deal of activities to encourage students to think out of the box and take entrepreneurial initiative.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers in the College have been using ICT enabled tools for effective teaching-learning process for many years. However, this year 13 interactive panels were added to make the smartclassrooms more experiential. As part of the process of becoming awifi campusmore access points were provided within the campus and bandwidth availability of the College wasincreased to 100 MBPS.The Moodle(Learningspace@SPC) and Google classrooms continued to beused for the transaction of classes.The IQAC took the initiative to bring all the stakeholders on to the online platforms by conducting workshops for the teachers and supplying students with online videos and audios to help the first-time users develop ease in handling technology. The Petronian Youtube channel and the WhatsApp,Telegram and Insta accounts created for class groups were also used for this purpose. During the lockdown period students were also encouraged to join for online certificate courses like those conducted by NPTEL SWAYAM (National Programme on Technology Enhanced Learning byMHRD). As we have an NPTEL chapter in our College we were able to provide mentors to those interested.Many students completed courses by Coursera too.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

78

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

98

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

49

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1181

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Every year the Academic Calendar is brought out on time and students can find the schedule of the examinations in the Handbook given to them and also on the College Website, so as to make plans for their preparation. This year the first internal examinations were in the online mode for odd semester UG and the second internal onwards were in the offline mode. Based on the request made by students through their class teachers many of the online exams were objective papers as the students were feeling diffident about their typing speeds. After the examinations are conducted the answer papers are evaluated by the allotted teachers and the students given feedbacks. Signatures of the students are collected on the Answer scripts. The marks secured by the students/wards are also shown to their parents/guardians during the PTA meetings. The A/C forms of all papers in the semester lead to the preparation of the B form. After the B/D forms are shown to the students and signatures collected from them so that they may air any grievance they have with the teacher-in-charge or the DGRC in time.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

If any student is unable to attend an exam due to a valid reason then he/she may submit a letter to the Principal requesting a retest. This letter has to come with the recommendation of the HoD of the student's parent department and is then forwarded by the Principal to the Department which has to conduct the Retest. The date of the Retest is then scheduled and notified to the student. This year for the first internal exams of the odd semester due to the Covid pandemic many students had to write the Retest and, in some departments, Retests had to be conducted more than once. If any student fails the internals then they are asked to pay the University fee for an internal Redo, and upon receiving the hall ticket he/she is allowed to redo the internals. In the case of some complaint regarding the process of the internal exam, marks awarded etc, the student can first approach the Department Grievance Redressal Cell (DGRC) and if no satisfactory redressal is received for the complaint, then the student may approach the College Grievance Redressal Cell (CGRC) consisting of the Principal and two Senior teachers.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Whenever the syllabus is revised by the Board of Studies of the University the Programme Outcome (PO), Programme Specific Outcome (PSO) and Course Outcome (CO) are prepared by each department. They are prepared in tune with the spirit of the course and also in view of the vision and mission of the college as far as possible. These are then given on the College Website under each department so that applicants seeking admission to the College can make informed

choices. During the Bridge Course conducted in the first week of the beginning of classes for the first year students they and their parents/guardians are given an overall view of the structure of the course and its expected outcomes. Henceforth at the beginning of each semester the Class teacher is assigned the duty of stating the objectives of the courses in that particular semester for the benefit of the students. This is done for the PG courses too.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.stpeterscollege.ac.in/">https://www.stpeterscollege.ac.in/</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Every year feedbacks are collected from the Students, Parents, Alumni, Employers and Teachers. These feedbacks have questions related to the achievement of the Programme Outcome (PO), Programme Specific Outcome (PSO) and Course Outcome (CO), to help understand and evaluate the extent of attainment of the expected outcomes. At the end of each semester course outcome is evaluated based on direct and indirect methods. Direct method involves analysis of marks scored by the students after semester exams, internal exams, assignment and seminars. Indirect method involves questionnaire filling using google forms and analysis of student feedback. At the end of the course Programme Specific Outcome (PSO) is also estimated. The five consolidated feedbacks were placed before the IQAC for analysis in the meeting held on 13.05.2022. It was decided that the suggestions received from the teachers on changes to be made in the curriculum will be forwarded to the Board of Studies members from our college to present before their respective BOS in future meetings.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

**2.6.3.1 - Total number of final year students who passed the university examination during the year****569**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<b>Nil</b>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.stpeterscollege.ac.in/students-satisfaction-survey/>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****1.3**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

14

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

4

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.ugc.gov.in/">https://www.ugc.gov.in/</a>

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Entrepreneurial Development Club (EDC) has been functioning in the College for the last 12 years and Youth Innovator's Programme (YIP) of the Kerala Government has been functioning since 2018. The chapter of the Institution's Innovation Cell (IIC) and Entrepreneurship Development Cell (IEDC) that was started at the College under the aegis of MHRD during the past academic year are actively participating in creating an innovation ecosystem the college. It conducted several programmes which include orientation programmes for students; informative national webinars; interactive sessions with successful entrepreneurs who narrated their journey focussing on the challenges they faced enroute; competitions, hackathons and certificate courses. Students of our College participated in an All Kerala Ideafest conducted by Kerala Start-up Mission and won a grant of One lakh rupees in the competition for a innovative idea on Waste Management. The IIC-IEDC combine has also

selected teacher co-ordinators from each department who were given charge of conducting or devising programmes to suit the innovative possibilities in their own discipline. IEDC of the college organized a two day online workshop on Machine Learning for beginners and a talk on Entrepreneurship skill attitude and behaviour development.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.stpeterscollege.ac.in/institutions-innovation-council/">https://www.stpeterscollege.ac.in/institutions-innovation-council/</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

16

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	<a href="https://www.stpeterscollege.ac.in/research/">https://www.stpeterscollege.ac.in/research/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded



### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

28

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

24

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

St. Peter's College Kolenchery has always been known in the community for its many extension activities. Though this year the Covid pandemic put a damper on the number of activities, the NSS, NCC, Blood Donor's Forum, Red Ribbon Club, Women's Cell, UBA and SAP were able to conduct many extension activities. Promoting awareness on Covid pandemic and need for vaccination, helping local self-governments to sanitise homes/shops in the nearby villages after the lockdown was lifted, promoting organic farming in the homes of students, joining the Samoohika Sannadha Sena (Community Volunteer Army) etc were some of the many initiatives. AIDS/Anti-drug awareness sessions and poster making competitions were conducted by the NSS and UBA in the five adopted villages. NSS celebrated Ambedkar Jayanthi (14-04-2022) with Sri P.B. Jijeesh, renowned Social worker

giving keynote lecture on the constitution and social responsibilities. Women's Cell of the college visited Prashanthibhavan (Old Age Home), interacted with the inmates and donated grocery items. As part of enhancing skill among women in the community, Women's cell arranged Sewing machine demonstration and creative item sale on 23/03/2022. UBA and SAP in association with NSS and NCC performed restoration activities of Puthanchira pond in Aikaranad Panchayath on 15/03/2022. Energy Conservation Cell in association with ANERT gave awareness to public on Solar power generation, possibilities and subsidies and held spot registration for installing solar power at homes (09/03/2022).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

17

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

40

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

780

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

6

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution on a spacious campus of 25 acres provides state-of-the-art facilities to the learners. Spacious classrooms are allotted to all batches and there are well maintained laboratories. Many sophisticated instruments are available in the FIST lab too. The Computer labs provide good connectivity in the campus. There are 51 classrooms in the College of which 21 are smart classrooms. There are 4 Research Centres and 12 Exam halls. The Computer labs and Digital laboratory with video conferencing facility are fully functional. All the Science departments have spacious laboratories for practical work. A New Building, the ArtsBlock with facilities for the smooth functioning of the Departments of Economics, Commerce, Malayalam, Sanskrit, History and Political Science was inaugurated on the 2 nd of May 2021 by the Chief Secretary of the Govt of Kerala and our former alumni Dr. V. P Joy IAS. It has three floors covering 85,000 sq.ft. Bandwidth available for the institution network has been increased to 100MBPS this year based on the increasing need in the post-corona age.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The teak floored floodlit Indoor Stadium having (13500sq.ft.) is one of the largest indoor stadiums in the University. It is used to conduct various indoor sports and games events and also serves as an auditorium for Cultural activities with a magnificent stage. It has a balcony, two spacious green rooms and attached washrooms. There are ten Lecture/Seminar Halls, two of them air conditioned (one of 2500 sq.ft and the other Golden Jubilee Seminar Hall of 2700 sq. ft.), to conduct various cultural programmes and competitions. There are two Volleyball Courts (one indoor and one outdoor), two basketball Courts, 4 Shuttle Courts and outdoor fields for Football and Cricket. There is a separate area with netting for cricket practice. The extensive sports ground which provides 400 meters track for athletics is another unique facility of the college. It has a huge gallery for viewers. The ground also has a sand pit of international standards for Pole Vault and Long Jump training. The college has a Sports Hostel, running with the assistance of KSC. There is a Mini Gym for the students. A Yoga/Dance Room is also provided for the students. The new building also has an open-air stage for cultural activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

34

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

77.23226

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library of St. Peter's College, having membership in National Digital Library of India Club since 2020 is automated with Integrated Library Open Source Software KOHA. Our college was listed among top 10 library users in NLIST during the pandemic . Library Collection (print and e-resources): The St. Peter's College Library is having a wide collection of 46,635 Print books(as on May 2022), subscribing about 22 print Journals, 12 Newspapers, 35 magazines and providing access to over 5000+ online full- text journals and access to 1, 00,000+ Thesis/Dissertation through DELNET Consortium. Besides, there are 2,18,500+ e-books, 4STM E - Journals and 12 e journals of Indian Academy of Science. The collection consists of Books, Back-volumes of Periodicals, Theses, Conference Proceedings and Audiovisual materials. All books and Membership cards are bar-coded. Open source software D Space (PRAMANA) Google Scholar Alert Service and Online Document Delivery Services are utilised. The Library provides Indexing and abstracting services and Content page Services of print journals through mail/WhatsApp to Research scholars. The Librarian provides Online Referral Service for teachers. Feedbacks and suggestions are also collected from the students. An MoU with St. Stephen's College, Uzhavoor provides Plagiarism checking service (Turnitin Software).

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

1.38659

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

151

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates IT facilities, including Wi-Fi to cater for the need of the hour. The College has 21 smart classrooms 12 with interactive panels and others with projectors. There are also projectors in various departments of the college which are shared by teachers to teach in the classes without the smart board. There are computer labs in Commerce (SF), Malayalam, Hindi, Commerce (Regular) and Computer Science departments and two common Internet Browsing Centers. A Digital laboratory with Video Conferencing facility is functioning well. 55 new computers were bought this year. New Building with Social Science Departments - Economics, Commerce, History and Political Science became fully functional. The building with three floors of the 85,000 sq.ft having sufficient classrooms with the latest LCD facilities. The Covid pandemic and resultant online teaching process resulted in many smart rooms and other IT upgradations. Bandwidth available for the institution network has also been increased to 100MBPS based on the increasing need in the postcorona age.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

215

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS



File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

324.82874

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Established systems and procedures exist for maintaining and utilizing physical facilities like the Library, Auditorium, Seminar halls, Stage, Multipurpose Sports Complex, Gymnasium, Computer labs and classrooms. These instructions are given on the website as well as printed in a separate section in the College Handbook given to each student at the beginning of the year. In addition the Parents and Students of the first year batches are made aware of the rules pertaining to the utilization of support facilities in the Orientation Programme by the Principal. Summarised versions of these rules are also pasted on the walls near the facility wherever possible. Registers are maintained for the usage of the facilities like library and laboratories so as to help teacher-in-charge of the facilities to monitor the activities. For the use of the Main Stage or Seminar halls for cultural events and competitions permission has to be sought from the Principal four days prior to the event. The request has to be given in writing. Similarly for the use of the

sports complex or grounds for events or competitions permission has to be sought from the Head of the Department of Physical Education four days prior to the event.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

482

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

394

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.stpeterscollege.ac.in/">https://www.stpeterscollege.ac.in/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**1785**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**1785**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

228

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

20

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

63

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Usually, two representatives are elected from each class to form a General Council. In its first meeting a group of 17 students are elected to form a Students' Executive Committee so as to conduct the Arts Fest the winners of which are then given coaching and assistance so as to represent the College and participate in the MGU Youth Festival. Sports Day is also organised by the Students. But this year due to the continued Covid related restrictions odd semester classes were online and so Class teachers formed official Whatsapp groups/telegram chat in which all the teachers who teach a particular batch were included so as to make communication quick and easy. The Class teacher and the elected student representatives were made admins of these Whatsapp groups/telegram chat. The principal then formed a Whatsapp group consisting of all the elected student representatives of each class through which involvement of the students was ensured in organising and executing activities and events. Student participation was also ensured in statutory Cells like IQAC, Internal Complaints Cell, Women's cell, Internal Committee of Differently-abled Persons etc. Student secretaries of the various Department Associations, Clubs and Cells organised many online institutional and inter-collegiate competitions revealing their leadership skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

168

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association SPASA- with its branches in USA and UAE- has been registered & is very active in assisting College authorities in carrying out various projects for the benefit of students and alumni. Veteran teachers were honoured during the Teacher's Day celebrations on 5/09/21. Alumni Day was celebrated online on 04/11/21. Rupees Fifty thousand was donated to Mrs Sreekala Sadanandhan towards construction of house. Satheertya fund of 50,000 was spend for treatment purpose and as Padana Sahayam, Rs. 10,000 was granted to Sarath T.S. towards completion of commerce course. Departments also conduct programmes that include Alumni such as "Walk with an Alumnus" programme conducted by the department of Economics on 17/01/2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs) D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** The College aims at pursuing academic excellence by providing value based quality education of the highest order to build up character and instil moral and spiritual values for attaining fullness of life.

**Mission-** (a) Developing professional competence among students (b) Providing care to the weaker sections of the society (c) Promoting Research (d) Optimum use of ICT (e) Imparting new vistas of knowledge relevant to changing global scenario.

The College has a strong and stable decentralised system of governance that ensures participatory management in key decision-making bodies. Decision of the St. Peter's College Trust, are executed by the Executive Committee (Chairman, Secretary and Treasurer). Principal and an elected teacher representative are included in the Governing Board. The College Council assists the Principal. Class teachers and Class leaders coordinate daily activities and mandatory reports. The elected Students' Council conducts various activities/competitions. This year 30 Clubs and Cells led by student secretaries gave many a chance to showcase leadership skills. Activities were supervised by respective teachers in-charge. UBA and SAP initiatives of MHRD, have given students a better chance to interact with the community and plan and execute initiatives. IEDC-IIC cell offer entrepreneurship and promote innovation and commercialization of ideas.

File Description	Documents
Paste link for additional information	<a href="https://www.stpeterscollege.ac.in/vision-mission/">https://www.stpeterscollege.ac.in/vision-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and



participative management.

**Case Study- Rejuvenation of stakeholders after the pandemic** This year the College concentrated on providing support to the community affected by the devastating pandemic and initiated various relief measures. The activities under the guidance of the IQAC were spearheaded by UBA and SAP, which includes student and teacher representatives from all departments. Planning and execution of the activities were supervised by an action council which held online google meetings to plan different activities. A series of webinars on health and fitness during COVID times, counselling sessions and motivational talks were conducted. Students were encouraged to utilise time to acquire online certificates through the College chapter of NPTEL and also enrol in Certificate Courses and Capacity Building Programmes offered by the College. More than 30 competitions were conducted through various departments, clubs and cells in order to keep the minds and bodies of the students active during the trying times. A Mega Vaccination Drive was held in the College. NSS & NCC students also helped out at the local vaccination centres. We received a letter of appreciation from the Ministry of Education, Govt. of India for the active participation of all stakeholders in the BEAT COVID campaign.

File Description	Documents
Paste link for additional information	<a href="https://www.stpeterscollege.ac.in/board-of-management/">https://www.stpeterscollege.ac.in/board-of-management/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Yes.**

**Case Study- The strategic plan for helping the stakeholders to adapt to the new online-offline hybrid teaching-learning process, has been effectively deployed in the current academic year.** Motto of our College is "The Wise shall Inherit Glory." Due to the Corona Pandemic teachers and students had to device strategies, to adapt to the new system of hybrid classes. The IQAC provided support through many Workshops to help. Many online videos demonstrating how to use the Moodle platform was circulated (28/09/2021) and doubt clarified. The PTA too enlisted to help parents in monitoring student attendance. Departments conducted online PTA meetings. Parents

notified the teachers that many of the students were encountering issues with network connectivity. To overcome this, recorded sessions in addition to Google live Meets were uploaded in the classrooms provided. Students were given feedbacks to help in the examinations. Cash awards were given to academic toppers of each class by the PTA and Staff Co-operative Society to encourage students to aim for better academic performance. Management too gave out cash awards to rank holders. 16 University Ranks at UG level and 13 at PG level were the result.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College has a clear division of power and sharing of responsibilities as is visible from its Organogram. Started under the auspices of the St. Peter's Trust in 1964 it has a Governing Board with its own by-law based on which the whole institution is governed. The Governing Board elects the members of the executive-the Chairman, Secretary and Treasurer. Executive board meets and takes decisions on behalf of the Governing Board which are then presented before the GBM for approval. The College also has a Policies and Procedures document for its governance and utilization of resources and funds. The funds generated and spent are audited. Principal advised by the College Council and IQAC takes care of day to-day governance matters. IQAC takes care of the documentation and monitoring of quality in the College. The 19 departments conduct academic and co-curricular activities under the leadership of the Heads. There is an elected Students Council to help organize student activities. As many 6 statutory cells and 32 Clubs conduct innumerable activities both within as well as extensions to society to instil in students social responsibility and ethical values. Individual teachers are assigned charges of these to help support and motivate student.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://www.stpeterscollege.ac.in/wp-content/uploads/2023/10/1-Organogram.pdf">https://www.stpeterscollege.ac.in/wp-content/uploads/2023/10/1-Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has got effective mechanisms to encourage the staff in participating in different programs for personal development. IQAC promotes the staff for in-service and academic programs for career advancement. The Staff Co-operative Society with all the teaching and non-teaching staff as its members acts as a hub for promoting welfare activities. The society runs a store supplying essential items in a subsidised rate, provides loan facilities for its members at a low rate of interest and undertake charitable initiatives under the umbrella of Maithreya. Following the Republic Day celebrations Staff Day is celebrated, where merit Awards are given to children of the College staff for academic and non-academic excellence. An annual tour is also arranged for the staff members by the Staff Club which was cancelled due to the aftermath of the epidemic this year. Canteen provides food to staff and students at a subsidized rate. Government welfare measures like Group Insurance Scheme (GIS),

Maternity Leave for 180 days and Paternity Leave for 10 days is processed in the College office without delay. The Management provides No Objection certificate (NOC) for teachers for doing their PhD work as part time scholars and encourages Faculty members to apply for promotions without any delay and follow the UGC norms for their Career Advancement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

21

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

##### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

93

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The IQAC of the College has since inception on 6/10/2004 taken active interest in monitoring and evaluating the performance of all stakeholders in order to ensure that quality is maintained and improved upon consistently. There are appraisal forms for teaching as well as non-teaching staff which they are expected to fill diligently and submit at the end of each academic year. This

appraisal form is reviewed every time the NAAC manual is revised so that it will be in tune with the demands for documentation from UGC. The performance appraisal demanded by MG University at the time of the promotion for generating API scores is also taken into consideration but the two forms are not exactly alike. Whenever a new charge/responsibility is given to a staff member their previous appraisal is also taken into consideration. Once the appraisal forms have been filled and submitted online to the IQAC it is evaluated in a general manner. When the time of the promotion of a teacher or non-teaching staff comes up then the period of evaluation is taken and analysed based on these appraisals submitted every year and then the recommendation of the IQAC is forwarded to the Principal for processing.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has a transparent system for handling its finance. All the funds from the Central as well as State Government comes to the College through Nationalised Banks and strict income - expenditure accounts are maintained. These are audited by the Kerala Government at regular intervals. The Trust accounts are audited by a certified external auditor and presented before the Governing Board by the Treasurer. The PTA account statements are audited by an internal auditor appointed in a General Body Meeting at the beginning of the year and presented at first in front of the executive and in front of the General Body the next year. The alumni too has a certified external auditor to audit its accounts. If any audit objection is raised at any stage by any of the internal or external auditors a special meeting of the executive is first called to review the objection and then steps are taken to make the needed corrections. It is then once again submitted before the executive before being handed over to the auditor. If it's a correction that has been suggested for the future then it is recorded in the minutes of the executive meeting for future reference.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has a well-defined financial policy which ensures optimal utilization of finances for academic, administrative and research activities. Financial planning is done at the beginning of the academic year in consultation with IQAC, Heads of Departments, Purchase committee, Library Advisory committee, Parent Teacher Association, the Office Superintendent and the Head Accountant. Financial requirements are discussed and proposal is submitted to the Management for approval. The institution has the following major sources of fund: Corpus Fund, Interest on Corpus Fund, Fee, Salary Grant, UGC Grants, RUSA fund, rent from leased areas, PTA fees, Donations from stakeholders, funds from government agencies like KSWDC or New Initiatives and donations for particular events from non govt. bodies or philanthropists. The Management and Principal review all the financial activities through scrutiny of budgets and expenses. External audit of financial transactions ensure transparency. The effective and efficient utilization of all the resources is also taken seriously. Common resources like the College playground, gym, and library are open to the public upon the receipt of written requests. The Auditorium is leased out for



functions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC obtains feedback from all stakeholders through structured questionnaires on curriculum, teachers' performance, infrastructural requirements, library, laboratories, teaching learning process, evaluation and other facilities provided by the institution. These are then discussed at multiple levels and constructive suggestion communicated to the Management for future action, implementation and corrective steps. The IQAC monitors the progress of the students through the tutorial and Mentoring systems to ensure that quality of the students improves through adequate attention. Encouragement is provided for academics and co-curricular activities. Wholesome development of the student is ensured through the many clubs and cells that cater to the varied interests of the students and develop leadership qualities. The IQAC monitors the various statutory and non-statutory committees to ensure quality and to support and help execute their novel ideas. There are clear policies and procedures for issues that matter like - Swachh policy, green campus, safety and security within the campus, gender awareness promotion, equal opportunities, disabled friendly environment, water conservation, rain water harvesting, energy conservation and waste management. Teachers are encouraged to do research work and publish, as well as conduct seminars. Teachers are encouraged to register for PhD, submit project proposals to various funding agencies and acquire guideship.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the



incremental improvement in various activities

The IQAC of the College has always been conscious of taking steps to ensure that the quality of the teaching-learning process. And hence this year teaching-learning process was shifted to the online mode and took timely steps to ensure its smooth conduct by conducting online webinars and offline workshops for teachers and students to help them adapt to the changing situation. The IQAC also took steps to bring more into the fold of the MOODLE and Google Classrooms. The Data connectivity in the College was increased to 100MBPS. Specialised tools such as blog, youtube and other online resources were used. The Covid pandemic and the resultant online teaching has resulted in many smart rooms, and computing equipment lying unused for a long period. So, an electronic audit was conducted to get an understanding of the present condition and float a tender for repair and replacement as needed before the commencement of offline classes. With the start of offline classes sanitation protocol was developed and utmost care was taken to prevent spread of covid. Special rooms were allotted to covid patients writing their university exams and retests were done for internal exams for covid patients, once they recover from the infection.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://drive.google.com/file/d/1uAPUDjvBsHzPYjA_uMI1KFg0pF_8pgFL/view?pli=1">https://drive.google.com/file/d/1uAPUDjvBsHzPYjA_uMI1KFg0pF_8pgFL/view?pli=1</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The functioning of our college is in consonance with the concept of gender equity. The highlights of our gender-equitable campus are: trained security on the campus, CCTV surveillance, Internal Complaints Committee for matters related to sexual harassment, Gender awareness programmes for staff and students, separate common room for female students, and Clubs and Cells like Gender Champions Cell, Equal Opportunities Cell and Women's Cell. We have a very active Counselling Cell which also conducts programmes to meet the specific needs of girls. 23 programmes were conducted to promote gender equality in 2021-22. Inspiring figures who spoke on campus during the year include Lakshmi N Menon (Vanitha Woman of the Year 2020), Deepa M.S. (WomenProtection Officer, Ernakulam), Aruna Jayaprakash (BollyX Brand Ambassador), Sudheesh Radhakrishnan (Writer), Aparna Sreekumar (NUALS), Adv. Jasmine VH (Kerala High Court), Chinchu C. (CUSAT) and Binu Philipose (Entrepreneur). 5 Life/Soft Skill development programmes were conducted for girls. Other activities include Anti-dowry campaign (3/6/21), Dance Competition: 'Say No to Dowry' (2/3/22), Video making competition: Sanitary Pad Disposal (5/6/21), manuscript magazine 'Agnika,' photography exhibition (7/9/21), old-age home visit (25/3/22), Video on Indian Women Freedom Fighters (15/08/2021), celebration of International Day for Girl child (11/10/2021), Women's Entrepreneurship Day (20/11/2021), Republic Day (26/1/22), Women's Day (8/3/22) etc.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.stpeterscollege.ac.in/women-cell/">https://www.stpeterscollege.ac.in/women-cell/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://sites.google.com/view/igacspc/agar-docs">https://sites.google.com/view/igacspc/agar-docs</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The College has colour coded dustbins for the disposal of fragile, biodegradable and non-biodegradable wastes. Daily garbage is collected and segregated by housekeeping personnel. Biodegradable wastes are used for composting and Non-degradable wastes are handed over to authorized personnel of Grama panchayat for further processing. NSS, NCC, SAP and Nature Club spread awareness and participate in clean campus initiatives. The campus houses two incinerator units (5kg and 25kg) used to burn waste materials generating no harmful products. Biogas produced is used in the Canteen. There is a bacterial bio-digester unit which can effectively convert solid organic wastes into useful manure and a vermicompost unit in the botanical garden.

Liquid waste water devoid of chemicals is used to irrigate crop plants. No major biomedical waste is generated. Microbial cultures are autoclaved and killed before disposal. Swabs and other devices are sterilized with alcohol or by heat and adhere to strict

containment measures. Newspaper waste is converted into recycled articles. Hazardous chemicals like heavy metals and other carcinogens are used to the minimal level. Waste is stored in tight containers and occasionally treated with adsorbents like activated charcoal. An MoU was signed with KK Scrap, Kolenchery to collect solid waste from campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To develop youth who are noble in their attitude and morally responsible, our college organizes several activities. National days are celebrated on the campus to develop the feeling of oneness and social harmony. Cultural and regional festivals, like Onam, Christmas, New-year, Kerala Piravi Day, Patron's Day, Independence Day, Teacher's Day, Constitution Day, Republic Day, Youth Day, Women's Day, Yoga day are observed. This year due to the corona related restrictions several of all these programmes had to be celebrated online. Our institution provides enrolment to students from all groups irrespective of caste, creed, culture and region. Students of all economic, and social background are admitted through CAP by the University. Orders related to reservation for specific categories are diligently followed in a transparent manner. Our institution has an Equal Opportunities Cell which ensures equal opportunity for all in both academic and non- academic matters. Our college admits students with cultural, linguistic and regional diversities. We have students from all over the state and from Lakshadweep. Also, we have differently abled students and have resources to cater to their specific needs. There is a Gender Champion Cell to promote gender equity and Grievance Redressal cells for resolving issues.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To develop young citizens and to promote and build an environment of awareness on constitutional obligations, ethical/moral values, rights and responsibilities among the students and staff, our college organizes several activities. Our NCC and NSS Units are the backbone for these activities. National days like Independence Day and Republic Day are observed with great solemnity. The NCC and NSS volunteers conduct parades within the campus which also moves out into the main street of Kolencherry. Other occasions like the Constitution Day are observed with Talks and competitions to generate awareness on rights and responsibilities. Special days like Onam, Kerala Piravi Day, Teacher's Day and Yoga Day were observed on 20/8/2021, 1/11/2021, 5/9/2021 and 21/6/2021 respectively to instil a sense of pride in the culture and history of our country and to help comprehend cultural traditions and heritage. This year due to the coronamany of these programmes had to be celebrated online. The Equal Opportunities Cell, SC/ST Monitoring Cell, Women's Cell and the Gender Champions Cell conduct activities to help promote equity and awareness to eradicate discrimination in the society. A talk on gender justice and constitutional values was conducted on 26/01/2022. P.B. Jijeesh, a renowned social activist gave a lecture "Remembering Dr. Ambedkar on his Birth Anniversary" on 14/04/2022. In the special scenario of the aftermath of Corona the staff and students actively participated in Central/State Government initiatives to promote tolerance and harmony like the National Pledge Reading, National Song competitions etc. and conducted similar online initiatives.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://drive.google.com/file/d/17BMdrz-mtOli-S0mgdF0LGf3saZeIWh9/view">https://drive.google.com/file/d/17BMdrz-mtOli-S0mgdF0LGf3saZeIWh9/view</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,**

**A. All of the above**



**teachers, administrators and other staff      4.**  
**Annual awareness programmes on Code of**  
**Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

St. Peter's College takes great effort in celebrating the national and international days, events and festivals throughout the year to instil ethics and values among all stakeholders. This year Seventyfive programmes were conducted by various Departments, Clubs and Cells on: World Environment Day (5/6/2021), Blood Donors' Day (14/6/2021), Reading Week (19-28/6/2021), International Yoga Day (21/6/2021), National Statistics Day (29/6/2021), World Zoonoses Day (6/7/2021), Dr. APJ Abdul Kalam's death anniversary (27/7/2021), Hiroshima Day (6/8/2021), Nagasaki Day (9/8/2021), Independence Day (15/8/2021), National Sports Day (29/8/2021), World Agricultural Day (10/9/2021), NSS Day (24/9/2021), International Translation Day (30/9/2021), Gandhi Jayanthi (2/10/2021), World Mental Health Day (8/10/21), International Day of Girl Child (11/10/2020), World Mental Health Day (10/10/2020), Kerala Piravi Day (1/11/2021), National Birdwatching Day (12/11/21), Children's Day (14/11/2021), Women's Entrepreneurship Day (19/11/2021), National Library Week (15-19/11/2021), National Pollution Control Day (2/12/2021), Cheetah Day (5/12/2021), Human Rights Day (Library 10/12/2020), Victory Day (16/12/2021), National Girl Child Day (24/1/2022), Republic Day (26/1/2022), Darwin Day (12/2/2022), Energy Conservation Day (14/12/2021), International Mother-tongue Day (21/2/2022), National Science Day (28/2/2022), International Women's Day (8/3/2022), International Pi Day (14/3/2022) and Dr. Ambedkar's Anniversary (14/4/2022). Festivals that unite like Onam, Christmas and New Year too were celebrated.



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The College organises its welfare activities and community service initiatives under Maitreya and Aksharasree, which it has identified as its forums for Best Practices.

The term Maitreya signifies compassion towards fellow beings and environment. Under the umbrella term falls three laudable programmes, namely: Sahayahastam, Snehapoorvam Sahapadikku and Snehasparsam each of which promotes Human Values and Professional Ethics. Sahayahastam is a charitable outreach programme of the students of the college to financially help the needy outside the college. This also include Blood Donation through Blood donation Forum and Red Ribbon Club. Snehapoorvam Sahapadikku is formed to extend financial assistance to needy students of the college. Snehasparsam provides community support services to the aged and the infirm. Compassion towards environment involves enhancing greenery, reduction of plastic waste, use of ecofriendly products, use of biopesticides and providing awareness towards sustainable environment

Our Best Practice of Aksharasree, has been conceived to include all programmes that are conducted within and outside the College to promote literacy. It is a wide-open term that includes not only reading and writing but numerical, digital, financial, health, media, cultural and emotional literacy. Aksharasree makes available the knowledge resources of the campus to the community in and outside the campus.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.stpeterscollege.ac.in/bestpractices">https://www.stpeterscollege.ac.in/bestpractices</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Quality Education for Holistic Development and Rural Upliftment

Our College being located in a rural belt has been focused on providing quality education at affordable rates to students. The College takes an active interest in informing and acquiring students' scholarships, both state and national. Our PTA and Staff Co-operative Society also seeks out students of economically weaker sections and provides study materials as well as cash prizes. Thus we were able to provide assistance to 874 deserving students (See crit 5.1.2). We realise that education does not only refer to academics and hence have always taken the effort to cater to the social, spiritual, physical and emotional development of the students by providing a lot of co-curricular and extra-curricular activities including cultural programmes, sports and games. During the year many certificate, add-on courses and internships were provided. There were activities on gender sensitization and entrepreneurial skills of girl students. Activities were conducted on the need for sustainable environment in the villages around the institution. Volunteers of NCC and NSS helped spread awareness among the public on COVID by generating and promoting Break the Chain messages. Many activities were undertaken to help the old, the needy and the infirm there by enhancing the emotional as well as spiritual aspects of the students.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to MGU, hence the Curriculum is fixed by the University Board of Studies for each subject. 9 teachers of our College, being part of the Board of Studies, play a significant role in curriculum preparation. Classes began on 1/06/2021 for II and III UG as well as II PG. Due to Covidrelated restriction classes continued in the online format. A Four-Day Orientation Programme for I UG "Deeksharambh" was arranged online from 28/9/2021-1/10/2021 in which students and parents were given an overview of the structure of the Programme. Bridge Course was conducted online over the first week of October by each department, after which Entry Level Test helped identify advanced and slow learners. The Orientation Programme for I Year PG students was conducted on 3/12/2021. The College opened its doors for offline classes on 4/10/2021. University exams however continued to take place under Covid protocol. Internal Examinations were conducted in November and students who missed it were given retests. B and D forms were circulated for grievance redressal. Interactive sessions were held for 5 th sem Open Courses. Feedback on the curriculum and its implementation was collected and discussed in the departments, IQAC and College Council and suggestions recorded and forwarded through the faculty members who are part of the Board of Studies in various subjects. Topics that require more experiential learning were identified and provided as Certificate Courses by each Department.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution prepares the Academic Calendar after receiving suggestions from teachers which is finalised at the end of a two-

day meeting of the teaching faculty in May every year. As far as possible the academic calendar is adhered to especially in academic matters. However this year the lag in university exam schedule due to corona lead to some exams getting delayed. Internal Examinations are usually conducted in a centralised manner but due to the corona much of the process had to be online. The first internals for UG students started on 23/9/2021. Retests were also given to those who were unable to attend. When the College reopened with restrictions the odd semester UG students were given offline internal exams from 8/11/2021 onwards. Even sem exams started on 20/12/2021 (First) and 14/2/2022 (Second). PG internals were conducted in October and January. Internal marks are awarded through a transparent process as dictated by University. This year due to Corona, Assignments were submitted in the Google/Moodle classrooms and Seminars too were conducted online. B and D forms were circulated through WhatsApp groups by class teachers for grievance redressal before being uploaded on the website. This year too the University ordered that practical examinations and project viva may be conducted by the departments themselves instead of external examiners sent by the University. Based on the order schedules were prepared, exams and viva conducted and the marks were uploaded on the website.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

##### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

21

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

#### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

724

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College being affiliated to the Mahatma Gandhi University follows the syllabus prescribed by the Board of Studies of each discipline. However, there are as many as 85 papers that span across all the disciplines which either fully deal with issues like Professional Ethics, Gender, Human Values and Environment & sustainability or have in them one or more modules devoted to these issues. This is apparent from the very titles of the courses given in the excel sheet provided as attachment here. In addition to the University prescribed syllabus, the college offers several certificate courses in the above said core issues. Students are also encouraged to take up project works which help them develop these values. The College also takes seriously its commitment to generating and promoting awareness on these issues by encouraging the students to actively participate in various Clubs and Cells like - Women's Cell, Gender Champions Cell, Nature Club, Agri Club, National Service Scheme (NSS), National Cadet Corps (NCC), Swachatha Action Plan (SAP) and Unnat Bharat Abhiyan (UBA). Seminars and Awareness Classes on these issues are also conducted by Internal Complaints Committee (Anti-Sexual Harassment), Equal Opportunity Cell, Anti-Ragging Cell, Anti-Narcotic Cell and Departments. Many of the extension activities conducted by the Departments, Clubs and Cells are also conducted for the purpose of developing and promoting these values in the society.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year****20**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<b>No File Uploaded</b>
MoU's with relevant organizations for these courses, if any	<b>No File Uploaded</b>
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships****697**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.stpeterscollege.ac.in/feedback-reports/">https://www.stpeterscollege.ac.in/feedback-reports/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

#### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://www.stpeterscollege.ac.in/feedback-reports/">https://www.stpeterscollege.ac.in/feedback-reports/</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

604

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

120



File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Bridge Course was conducted for the students by the departments in the first week of their admissions, towards the end of which an Entry level test was conducted to identify the potential of students based on which students were divided into advanced learners and slow learners. Those who require Remedial Coaching were given revision classes before examinations. Academically brilliant students were selected for Walk With a Scholar Programme (WWS) and weak students for Student Support Programme (SSP). All students fall into tutorial system which allots twenty students to each tutor for monitoring of progress. This year the process was conducted initially through Whatsapp groups and shifted to the offline format when the regular offline classes began. PeerTeaching was also encouraged as soon as offline classes started. Academically brilliant students were identified for each subject and appointed as peer teachers. The rest of the students were divided into groups under them and class teachers monitored the activity. PTA meetings were conducted by each department, for parents and teachers to interact with each other for better understanding of the student's potential and dreams.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1782	98

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

As part of the Syllabus of the Mahatma Gandhi University to which the College is affiliated each UG programme and PG programme has within it components like Assignments and Seminars which form part of the internal assessment process. These are duly conducted under the supervision of the teachers-in-charge of the course, the marks are entered in the A/C forms and submitted for preparation of B/D forms. Other than the internal Seminars students present papers at national/international seminars and do project works and internships. Students are also taken for Industrial visits and Environmental Study tours. As many as 10 programmes in the college have a practical component in addition to the theory part. Academically brilliant students are identified and made Peer teachers for the rest of the students as part of participative learning process. Through the activities of the various clubs and cells students get a chance to interact with the society outside and put their ideas into practice. Certificate courses, seminars and workshops (E,g,. Organic farming, Beekeeping, Mushroom Cultivation) have helped students through Hands-on training process. The IIC/IEDC clubs in the College conducted a great deal of activities to encourage students to think out of the box and take entrepreneurial initiative.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers in the College have been using ICT enabled tools for effective teaching-learning process for many years. However, this year 13 interactive panels were added to make the smartclassrooms more experiential. As part of the process of becoming awifi campus more access points were provided within the campus and

bandwidth availability of the College was increased to 100 MBPS. The Moodle (Learningspace@SPC) and Google classrooms continued to be used for the transaction of classes. The IQAC took the initiative to bring all the stakeholders on to the online platforms by conducting workshops for the teachers and supplying students with online videos and audios to help the first-time users develop ease in handling technology. The Petronian Youtube channel and the WhatsApp, Telegram and Insta accounts created for class groups were also used for this purpose. During the lockdown period students were also encouraged to join for online certificate courses like those conducted by NPTEL SWAYAM (National Programme on Technology Enhanced Learning by MHRD). As we have an NPTEL chapter in our College we were able to provide mentors to those interested. Many students completed courses by Coursera too.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

78

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

98

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

49

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

1181

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Every year the Academic Calendar is brought out on time and students can find the schedule of the examinations in the Handbook given to them and also on the College Website, so as to make plans for their preparation. This year the first internal examinations were in the online mode for odd semester UG and the second internal onwards were in the offline mode. Based on the request made by students through their class teachers many of the online exams were objective papers as the students were feeling diffident about their typing speeds. After the examinations are conducted the answer papers are evaluated by the allotted teachers and the students given feedbacks. Signatures of the students are collected on the Answer scripts. The marks secured by the students/wards are also shown to their parents/guardians during the PTA meetings. The A/C forms of all papers in the semester lead to the preparation of the B form. After the B/D forms are shown to the students and signatures collected from them so that they may air any grievance they have with the teacher-in-charge or the DGRC in time.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

If any student is unable to attend an exam due to a valid reason then he/she may submit a letter to the Principal requesting a retest. This letter has to come with the recommendation of the HoD of the student's parent department and is then forwarded by the Principal to the Department which has to conduct the Retest. The date of the Retest is then scheduled and notified to the student. This year for the first internal exams of the odd semester due to the Covid pandemic many students had to write the Retest and, in some departments, Retests had to be conducted more than once. If any student fails the internals then they are asked to pay the University fee for an internal Redo, and upon receiving the hall ticket he/she is allowed to redo the internals. In the case of some complaint regarding the process of the internal exam, marks awarded etc, the student can first approach the Department Grievance Redressal Cell (DGRC) and if no satisfactory redressal is received for the complaint, then the student may approach the College Grievance Redressal Cell (CGRC) consisting of the Principal and two Senior teachers.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Whenever the syllabus is revised by the Board of Studies of the University the Programme Outcome(PO), Programme Specific Outcome (PSO) and Course Outcome (CO) are prepared by each department. They are prepared in tune with the spirit of the course and also in view of the vision and mission of the college as far as possible. These are then given on the College Website under each department so that applicants seeking admission to the College can make informed choices. During the Bridge Course conducted in the first week of the beginning of classes for the first year students they and their parents/guardians are given an overall view of the structure of the course and its expected outcomes. Henceforth at the beginning of each semester the Class teacher is assigned the duty of stating the objectives of the courses in that particular semester for the benefit of the students. This is done for the PG courses too.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.stpeterscollege.ac.in/">https://www.stpeterscollege.ac.in/</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Every year feedbacks are collected from the Students, Parents, Alumni, Employers and Teachers. These feedbacks have questions related to the achievement of the Programme Outcome (PO), Programme Specific Outcome (PSO) and Course Outcome (CO), to help understand and evaluate the extent of attainment of the expected outcomes. At the end of each semester course outcome is evaluated based on direct and indirect methods. Direct method involves analysis of marks scored by the students after semester exams,

internal exams, assignment and seminars. Indirect method involves questionnaire filling using google forms and analysis of student feedback. At the end of the course Programme Specific Outcome (PSO) is also estimated. The five consolidated feedbacks were placed before the IQAC for analysis in the meeting held on 13.05.2022. It was decided that the suggestions received from the teachers on changes to be made in the curriculum will be forwarded to the Board of Studies members from our college to present before their respective BOS in future meetings.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

569

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.stpeterscollege.ac.in/students-satisfaction-survey/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****1.3**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides****14**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****4**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.ugc.gov.in/">https://www.ugc.gov.in/</a>

**3.2 - Innovation Ecosystem**



3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Entrepreneurial Development Club (EDC) has been functioning in the College for the last 12 years and Youth Innovator's Programme (YIP) of the Kerala Government has been functioning since 2018. The chapter of the Institution's Innovation Cell (IIC) and Entrepreneurship Development Cell (IEDC) that was started at the College under the aegis of MHRD during the past academic year are actively participating in creating an innovation ecosystem the college. It conducted several programmes which include orientation programmes for students; informative national webinars; interactive sessions with successful entrepreneurs who narrated their journey focussing on the challenges they faced enroute; competitions, hackathons and certificate courses. Students of our College participated in an All Kerala Ideafest conducted by Kerala Start-up Mission and won a grant of One lakh rupees in the competition for a innovative idea on Waste Management. The IIC-IEDC combine has also selected teacher co-ordinators from each department who were given charge of conducting or devising programmes to suit the innovative possibilities in their own discipline. IEDC of the college organized a two day online workshop on Machine Learning for beginners and a talk on Entrepreneurship skill attitude and behaviour development.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.stpeterscollege.ac.in/institutions-innovation-council/">https://www.stpeterscollege.ac.in/institutions-innovation-council/</a>

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

16

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	<a href="https://www.stpeterscollege.ac.in/research/">https://www.stpeterscollege.ac.in/research/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

28

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers

**in national/ international conference proceedings year wise during year****24**

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

St. Peter's College Kolenchery has always been known in the community for its many extension activities. Though this year the Covid pandemic put a damper on the number of activities, the NSS, NCC, Blood Donor's Forum, Red Ribbon Club, Women's Cell, UBA and SAP were able to conduct many extension activities. Promoting awareness on Covid pandemic and need for vaccination, helping local self-governments to sanitise homes/shops in the nearby villages after the lockdown was lifted, promoting organic farming in the homes of students, joining the Samoohika Sannadha Sena (Community Volunteer Army) etc were some of the many initiatives. AIDS/Anti-drug awareness sessions and poster making competitions were conducted by the NSS and UBA in the five adopted villages. NSS celebrated Ambedkar Jayanthi (14-04-2022) with Sri P.B. Jijeesh, renowned Social worker giving keynote lecture on the constitution and social responsibilities. Women's Cell of the college visited Prashanthibhavan (Old Age Home), interacted with the inmates and donated grocery items. As part of enhancing skill among women in the community, Women's cell arranged Sewing machine demonstration and creative item sale on 23/03/2022. UBA and SAP in association with NSS and NCC performed restoration activities of Puthanchira pond in Aikaranad Panchayath on 15/03/2022. Energy Conservation Cell in association with ANERT gave awareness to public on Solar power generation, possibilities and subsidies and held spot registration for installing solar power at homes (09/03/2022).

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

**17**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

**40**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**780**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### **3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**6**

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**4**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution on a spacious campus of 25 acres provides state-of-the-art facilities to the learners. Spacious classrooms are allotted to all batches and there are well maintained laboratories. Many sophisticated instruments are available in the FIST lab too. The Computer labs provide good connectivity in the campus. There are 51 classrooms in the College of which 21 are smart classrooms. There are 4 Research Centres and 12 Exam halls. The Computer labs and Digital laboratory with video conferencing facility are fully functional. All the Science departments have spacious laboratories for practical work. A New Building, the ArtsBlock with facilities for the smooth functioning of the Departments of Economics, Commerce, Malayalam, Sanskrit, History and Political Science was inaugurated on the 2 nd of May 2021 by the Chief Secretary of the Govt of Kerala and our former alumni Dr. V. P Joy IAS. It has three floors covering 85,000 sq.ft. Bandwidth available for the institution network has been increased to 100MBPS this year based on the increasing need in the post-corona age.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The teak floored floodlit Indoor Stadium having (13500sq.ft.) is one of the largest indoor stadiums in the University. It is used to conduct various indoor sports and games events and also serves as an auditorium for Cultural activities with a magnificent stage. It has a balcony, two spacious green rooms and attached washrooms. There are ten Lecture/Seminar Halls, two of them air conditioned (one of 2500 sq.ft and the other Golden Jubilee Seminar Hall of 2700 sq. ft.), to conduct various cultural programmes and competitions. There are two Volleyball Courts (one indoor and one outdoor), two basketball Courts, 4 Shuttle Courts and outdoor fields for Football and Cricket. There is a separate area with netting for cricket practice. The extensive sports ground which provides 400 meters track for athletics is another unique facility of the college. It has a huge gallery for viewers. The ground also has a sand pit of international standards for Pole Vault and Long Jump training. The college has a Sports Hostel, running with the assistance of KSC. There is a Mini Gym for the students. A Yoga/Dance Room is also provided for the students. The new building also has an open-air stage for cultural activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

34

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****77.23226**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The College Library of St. Peter's College, having membership in National Digital Library of India Club since 2020 is automated with Integrated Library Open Source Software KOHA. Our college was listed among top 10 library users in NLIST during the pandemic . Library Collection (print and e-resources): The St. Peter's College Library is having a wide collection of 46,635 Print books(as on May 2022), subscribing about 22 print Journals, 12 Newspapers, 35 magazines and providing access to over 5000+ online full- text journals and access to 1, 00,000+ Thesis/Dissertation through DELNET Consortium. Besides, there are 2,18,500+ e-books, 4STM E - Journals and 12 e journals of Indian Academy of Science. The collection consists of Books, Back-volumes of Periodicals, Theses, Conference Proceedings and Audiovisual materials. All books and Membership cards are bar-coded. Open source software D Space (PRAMANA) Google Scholar Alert Service and Online Document Delivery Services are utilised. The Library provides Indexing and abstracting services and Content page Services of print journals through mail/WhatsApp to Research scholars. The Librarian provides Online Referral Service for teachers. Feedbacks and suggestions are also collected from the students. An MoU with St. Stephen's College, Uzhavoor provides Plagiarism checking service (Turnitin Software).



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

  

<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>A. Any 4 or more of the above</b>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------

  

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

  

<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>
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<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>
-----------------------------------------------------------------------------------------------------------------------------------------

  

<b>1.38659</b>
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File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

  

<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>
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<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>
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<b>151</b>
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File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates IT facilities, including Wi-Fi to cater for the need of the hour. The College has 21 smart classrooms 12 with interactive panels and others with projectors. There are also projectors in various departments of the college which are shared by teachers to teach in the classes without the smart board. There are computer labs in Commerce (SF), Malayalam, Hindi, Commerce (Regular) and Computer Science departments and two common Internet Browsing Centers. A Digital laboratory with Video Conferencing facility is functioning well. 55 new computers were bought this year. New Building with Social Science Departments - Economics, Commerce, History and Political Science became fully functional. The building with three floors of the 85,000 sq.ft having sufficient classrooms with the latest LCD facilities. The Covid pandemic and resultant online teaching process resulted in many smart rooms and other IT upgradations. Bandwidth available for the institution network has also been increased to 100MBPS based on the increasing need in the postcorona age.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

215

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in

A. ? 50MBPS

<b>the Institution</b>	
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>	
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>	
<b>324.82874</b>	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>Established systems and procedures exist for maintaining and utilizing physical facilities like the Library, Auditorium, Seminar halls, Stage, Multipurpose Sports Complex, Gymnasium, Computer labs and classrooms. These instructions are given on the website as well as printed in a separate section in the College Handbook given to each student at the beginning of the year. In addition the Parents and Students of the first year batches are made aware of the rules pertaining to the utilization of support facilities in the Orientation Programme by the Principal. Summarised versions of these rules are also pasted on the walls near the facility wherever possible. Registers are maintained for the usage of the facilities like library and laboratories so as to help teacher-in-charge of the facilities to monitor the activities. For the use of the Main Stage or Seminar halls for</p>	

cultural events and competitions permission has to be sought from the Principal four days prior to the event. The request has to be given in writing. Similarly for the use of the sports complex or grounds for events or competitions permission has to be sought from the Head of the Department of Physical Education four days prior to the event.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

482

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

394

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
File Description	Documents
Link to Institutional website	<a href="https://www.stpeterscollege.ac.in/">https://www.stpeterscollege.ac.in/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>1785</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>1785</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	<b>A. All of the above</b>

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

228

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

20

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

63

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Usually, two representatives are elected from each class to form a General Council. In its first meeting a group of 17 students are elected to form a Students' Executive Committee so as to conduct the Arts Fest the winners of which are then given coaching and assistance so as to represent the College and participate in the MGU Youth Festival. Sports Day is also organised by the Students. But this year due to the continued Covid related restrictions odd semester classes were online and so Class teachers formed official Whatsapp groups/telegram chat in which all the teachers who teach a particular batch were included so as to make communication quick and easy. The Class teacher and the elected student representatives were made admins of these Whatsapp groups/telegram chat. The principal then formed a Whatsapp group consisting of all the elected student representatives of each class through which involvement of the students was ensured in organising and executing activities and events. Student participation was also ensured in statutory Cells like IQAC, Internal Complaints Cell, Women's cell, Internal Committee of Differently-abled Persons etc. Student secretaries of the various Department Associations, Clubs and Cells organised many online institutional and inter-collegiate competitions revealing their leadership skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>



### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

168

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association SPASA- with its branches in USA and UAE- has been registered & is very active in assisting College authorities in carrying out various projects for the benefit of students and alumni. Veteran teachers were honoured during the Teacher's Day celebrations on 5/09/21. Alumini Day was celebrated online on 04/11/21. Rupees Fifty thousand was donated to Mrs Sreekala Sadanandhan towards construction of house. Satheertya fund of 50,000 was spend for treatment purpose and as Padana Sahayam, Rs. 10,000 was granted to Sarath T.S. towards completion of commerce course. Departments also conduct programmes that include Alumni such as "Walk with an Alumnus" programme conducted by the department of Economics on 17/01/2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year

D. 1 Lakhs - 3Lakhs

(INR in Lakhs)	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p><b>Vision:</b> The College aims at pursuing academic excellence by providing value based quality education of the highest order to build up character and instil moral and spiritual values for attaining fullness of life.</p> <p><b>Mission-</b> (a) Developing professional competence among students (b) Providing care to the weaker sections of the society (c) Promoting Research (d) Optimum use of ICT (e) Imparting new vistas of knowledge relevant to changing global scenario.</p> <p>The College has a strong and stable decentralised system of governance that ensures participatory management in key decision-making bodies. Decision of the St. Peter's College Trust, are executed by the Executive Committee (Chairman, Secretary and Treasurer). Principal and an elected teacher representative are included in the Governing Board. The College Council assists the Principal. Class teachers and Class leaders coordinate daily activities and mandatory reports. The elected Students' Council conducts various activities/competitions. This year 30 Clubs and Cells led by student secretaries gave many a chance to showcase leadership skills. Activities were supervised by respective teachers in-charge. UBA and SAP initiatives of MHRD, have given students a better chance to interact with the community and plan and execute initiatives. IEDC-IIC cell offer entrepreneurship and promote innovation and commercialization of ideas.</p>	
File Description	Documents
Paste link for additional information	<a href="https://www.stpeterscollege.ac.in/vision-mission/">https://www.stpeterscollege.ac.in/vision-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Case Study- Rejuvenation of stakeholders after the pandemic** This year the College concentrated on providing support to the community affected by the devastating pandemic and initiated various relief measures. The activities under the guidance of the IQAC were spearheaded by UBA and SAP, which includes student and teacher representatives from all departments. Planning and execution of the activities were supervised by an action council which held online google meetings to plan different activities. A series of webinars on health and fitness during COVID times, counselling sessions and motivational talks were conducted. Students were encouraged to utilise time to acquire online certificates through the College chapter of NPTEL and also enrol in Certificate Courses and Capacity Building Programmes offered by the College. More than 30 competitions were conducted through various departments, clubs and cells in order to keep the minds and bodies of the students active during the trying times. A Mega Vaccination Drive was held in the College. NSS & NCC students also helped out at the local vaccination centres. We received a letter of appreciation from the Ministry of Education, Govt. of India for the active participation of all stakeholders in the BEAT COVID campaign.

File Description	Documents
Paste link for additional information	<a href="https://www.stpeterscollege.ac.in/board-of-management/">https://www.stpeterscollege.ac.in/board-of-management/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Yes.**

**Case Study- The strategic plan for helping the stakeholders to adapt to the new online-offline hybrid teaching-learning process, has been effectively deployed in the current academic year. Motto of our College is "The Wise shall Inherit Glory." Due to the Corona Pandemic teachers and students had to device strategies, to adapt to the new system of hybrid classes. The IQAC provided support through many Workshops to help. Many online videos demonstrating how to use the Moodle platform was circulated**

(28/09/2021) and doubt clarified. The PTA too enlisted to help parents in monitoring student attendance. Departments conducted online PTA meetings. Parents notified the teachers that many of the students were encountering issues with network connectivity. To overcome this, recorded sessions in addition to Google live Meets were uploaded in the classrooms provided. Students were given feedbacks to help in the examinations. Cash awards were given to academic toppers of each class by the PTA and Staff Co-operative Society to encourage students to aim for better academic performance. Management too gave out cash awards to rank holders. 16 University Ranks at UG level and 13 at PG level were the result.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College has a clear division of power and sharing of responsibilities as is visible from its Organogram. Started under the auspices of the St. Peter's Trust in 1964 it has a Governing Board with its own by-law based on which the whole institution is governed. The Governing Board elects the members of the executive- the Chairman, Secretary and Treasurer. Executive board meets and takes decisions on behalf of the Governing Board which are then presented before the GBM for approval. The College also has a Policies and Procedures document for its governance and utilization of resources and funds. The funds generated and spent are audited. Principal advised by the College Council and IQAC takes care of day to-day governance matters. IQAC takes care of the documentation and monitoring of quality in the College. The 19 departments conduct academic and co-curricular activities under the leadership of the Heads. There is an elected Students Council to help organize student activities. As many 6 statutory cells and 32 Clubs conduct innumerable activities both within as well as extensions to society to instil in students social responsibility and ethical values. Individual teachers are assigned charges of these to help support and motivate student.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://www.stpeterscollege.ac.in/wp-content/uploads/2023/10/1-Organogram.pdf">https://www.stpeterscollege.ac.in/wp-content/uploads/2023/10/1-Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has got effective mechanisms to encourage the staff in participating in different programs for personal development. IQAC promotes the staff for in-service and academic programs for career advancement. The Staff Co-operative Society with all the teaching and non-teaching staff as its members acts as a hub for promoting welfare activities. The society runs a store supplying essential items in a subsidised rate, provides loan facilities for its members at a low rate of interest and undertake charitable initiatives under the umbrella of Maithreya. Following the Republic Day celebrations Staff Day is celebrated, where merit Awards are given to children of the College staff for academic and non-academic excellence. An annual tour is also arranged for the staff members by the Staff Club which was cancelled due to the aftermath of the epidemic this year. Canteen provides food to staff and students at a subsidized rate.

Government welfare measures like Group Insurance Scheme (GIS), Maternity Leave for 180 days and Paternity Leave for 10 days is processed in the College office without delay. The Management provides No Objection certificate (NOC) for teachers for doing their PhD work as part time scholars and encourages Faculty members to apply for promotions without any delay and follow the UGC norms for their Career Advancement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

21

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**93**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The IQAC of the College has since inception on 6/10/2004 taken active interest in monitoring and evaluating the performance of all stakeholders in order to ensure that quality is maintained and improved upon consistently. There are appraisal forms for



teaching as well as non-teaching staff which they are expected to fill diligently and submit at the end of each academic year. This appraisal form is reviewed every time the NAAC manual is revised so that it will be in tune with the demands for documentation from UGC. The performance appraisal demanded by MG University at the time of the promotion for generating API scores is also taken into consideration but the two forms are not exactly alike. Whenever a new charge/responsibility is given to a staff member their previous appraisal is also taken into consideration. Once the appraisal forms have been filled and submitted online to the IQAC it is evaluated in a general manner. When the time of the promotion of a teacher or non-teaching staff comes up then the period of evaluation is taken and analysed based on these appraisals submitted every year and then the recommendation of the IQAC is forwarded to the Principal for processing.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has a transparent system for handling its finance. All the funds from the Central as well as State Government comes to the College through Nationalised Banks and strict income - expenditure accounts are maintained. These are audited by the Kerala Government at regular intervals. The Trust accounts are audited by a certified external auditor and presented before the Governing Board by the Treasurer. The PTA account statements are audited by an internal auditor appointed in a General Body Meeting at the beginning of the year and presented at first in front of the executive and in front of the General Body the next year. The alumni too has a certified external auditor to audit its accounts. If any audit objection is raised at any stage by any of the internal or external auditors a special meeting of the executive is first called to review the objection and then steps are taken to make the needed corrections. It is then once again submitted before the executive before being handed over to the auditor. If it's a correction that has been suggested for the future then it is recorded in the



minutes of the executive meeting for future reference.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has a well-defined financial policy which ensures optimal utilization of finances for academic, administrative and research activities. Financial planning is done at the beginning of the academic year in consultation with IQAC, Heads of Departments, Purchase committee, Library Advisory committee, Parent Teacher Association, the Office Superintendent and the Head Accountant. Financial requirements are discussed and proposal is submitted to the Management for approval. The institution has the following major sources of fund: Corpus Fund, Interest on Corpus Fund, Fee, Salary Grant, UGC Grants, RUSA fund, rent from leased areas, PTA fees, Donations from stakeholders, funds from government agencies like KSWDC or New Initiatives and donations for particular events from non govt. bodies or philanthropists. The Management and Principal review all the financial activities through scrutiny of budgets and expenses. External audit of financial transactions ensure transparency. The effective and efficient utilization of all the resources is also taken seriously. Common resources like

the College playground, gym, and library are open to the public upon the receipt of written requests. The Auditorium is leased out for functions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC obtains feedback from all stakeholders through structured questionnaires on curriculum, teachers' performance, infrastructural requirements, library, laboratories, teaching learning process, evaluation and other facilities provided by the institution. These are then discussed at multiple levels and constructive suggestion communicated to the Management for future action, implementation and corrective steps. The IQAC monitors the progress of the students through the tutorial and Mentoring systems to ensure that quality of the students improves through adequate attention. Encouragement is provided for academics and co-curricular activities. Wholesome development of the student is ensured through the many clubs and cells that cater to the varied interests of the students and develop leadership qualities. The IQAC monitors the various statutory and non-statutory committees to ensure quality and to support and help execute their novel ideas. There are clear policies and procedures for issues that matter like - Swachh policy, green campus, safety and security within the campus, gender awareness promotion, equal opportunities, disabled friendly environment, water conservation, rain water harvesting, energy conservation and waste management. Teachers are encouraged to do research work and publish, as well as conduct seminars. Teachers are encouraged to register for PhD, submit project proposals to various funding agencies and acquire guidship.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the College has always been conscious of taking steps to ensure that the quality of the teaching-learning process. And hence this year teaching-learning process was shifted to the online mode and took timely steps to ensure its smooth conduct by conducting online webinars and offline workshops for teachers and students to help them adapt to the changing situation. The IQAC also took steps to bring more into the fold of the MOODLE and Google Classrooms. The Data connectivity in the College was increased to 100MBPS. Specialised tools such as blog, youtube and other online resources were used. The Covid pandemic and the resultant online teaching has resulted in many smart rooms, and computing equipment lying unused for a long period. So, an electronic audit was conducted to get an understanding of the present condition and float a tender for repair and replacement as needed before the commencement of offline classes. With the start of offline classes sanitation protocol was developed and utmost care was taken to prevent spread of covid. Special rooms were allotted to covid patients writing their university exams and retests were done for internal exams for covid patients, once they recover from the infection.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://drive.google.com/file/d/1uAPUDjvBsHzPYjA_uMI1KFg0pF_8pgFL/view?pli=1">https://drive.google.com/file/d/1uAPUDjvBsHzPYjA_uMI1KFg0pF_8pgFL/view?pli=1</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The functioning of our college is in consonance with the concept of gender equity. The highlights of our gender-equitable campus are: trained security on the campus, CCTV surveillance, Internal Complaints Committee for matters related to sexual harassment, Gender awareness programmes for staff and students, separate common room for female students, and Clubs and Cells like Gender Champions Cell, Equal Opportunities Cell and Women's Cell. We have a very active Counselling Cell which also conducts programmes to meet the specific needs of girls. 23 programmes were conducted to promote gender equality in 2021-22. Inspiring figures who spoke on campus during the year include Lakshmi N Menon (Vanitha Woman of the Year 2020), Deepa M.S. (WomenProtection Officer, Ernakulam), Aruna Jayaprakash (BollyX Brand Ambassador), Sudheesh Radhakrishnan (Writer), Aparna Sreekumar (NUALS), Adv. Jasmine VH (Kerala High Court), ChinchuC. (CUSAT) and Binu Philipose (Entrepreneur). 5 Life/Soft Skill development programmes were conducted for girls. Other activities include Anti-dowry campaign (3/6/21), Dance Competition: 'Say No to Dowry' (2/3/22), Video making competition: Sanitary Pad Disposal (5/6/21), manuscript magazine 'Agnika,' photography exhibition (7/9/21), old-age home visit (25/3/22), Video on Indian Women Freedom Fighters (15/08/2021), celebration of International Day for Girl child (11/10/2021), Women's Entrepreneurship Day (20/11/2021), Republic Day (26/1/22), Women's Day (8/3/22) etc.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.stpeterscollege.ac.in/women-cell/">https://www.stpeterscollege.ac.in/women-cell/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://sites.google.com/view/igacspc/agar-docs">https://sites.google.com/view/igacspc/agar-docs</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The College has colour coded dustbins for the disposal of fragile, biodegradable and non-biodegradable wastes. Daily garbage is collected and segregated by housekeeping personnel. Biodegradable wastes are used for composting and Non-degradable wastes are handed over to authorized personnel of Grama panchayat for further processing. NSS, NCC, SAP and Nature Club spread awareness and participate in clean campus initiatives. The campus houses two incinerator units (5kg and 25kg) used to burn waste materials generating no harmful products. Biogas produced is used in the Canteen. There is a bacterial bio-digester unit which can effectively convert solid organic wastes into useful manure and a vermicompost unit in the botanical garden.

Liquid waste water devoid of chemicals is used to irrigate crop plants. No major biomedical waste is generated. Microbial cultures are autoclaved and killed before disposal. Swabs and other devices are sterilized with alcohol or by heat and adhere

to strict containment measures. Newspaper waste is converted into recycled articles. Hazardous chemicals like heavy metals and other carcinogens are used to the minimal level. Waste is stored in tight containers and occasionally treated with adsorbents like activated charcoal. An MoU was signed with KK Scrap, Kolenchery to collect solid waste from campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting  
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To develop youth who are noble in their attitude and morally responsible, our college organizes several activities. National days are celebrated on the campus to develop the feeling of oneness and social harmony. Cultural and regional festivals, like Onam, Christmas, New-year, Kerala Piravi Day, Patron's Day, Independence Day, Teacher's Day, Constitution Day, Republic Day, Youth Day, Women's Day, Yoga day are observed. This year due to the corona related restrictions several of all these programmes had to be celebrated online. Our institution provides enrolment to students from all groups irrespective of caste, creed, culture and region. Students of all economic, and social background are admitted through CAP by the University. Orders related to reservation for specific categories are diligently followed in a transparent manner. Our institution has an Equal Opportunities Cell which ensures equal opportunity for all in both academic and non- academic matters. Our college admits students with cultural, linguistic and regional diversities. We have students from all over the state and from Lakshadweep. Also, we have differently abled students and have resources to cater to their specific needs. There is a Gender Champion Cell to promote gender equity and Grievance Redressal cells for resolving issues.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded



7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To develop young citizens and to promote and build an environment of awareness on constitutional obligations, ethical/moral values, rights and responsibilities among the students and staff, our college organizes several activities. Our NCC and NSS Units are the backbone for these activities. National days like Independence Day and Republic Day are observed with great solemnity. The NCC and NSS volunteers conduct parades within the campus which also moves out into the main street of Kolenchery. Other occasions like the Constitution Day are observed with Talks and competitions to generate awareness on rights and responsibilities. Special days like Onam, Kerala Piravi Day, Teacher's Day and Yoga Day were observed on 20/8/2021, 1/11/2021, 5/9/2021 and 21/6/2021 respectively to instil a sense of pride in the culture and history of our country and to help comprehend cultural traditions and heritage. This year due to the coronamany of these programmes had to be celebrated online. The Equal Opportunities Cell, SC/ST Monitoring Cell, Women's Cell and the Gender Champions Cell conduct activities to help promote equity and awareness to eradicate discrimination in the society. A talk on gender justice and constitutional values was conducted on 26/01/2022. P.B. Jijeesh, a renowned social activist gave a lecture "Remembering Dr. Ambedkar on his Birth Anniversary" on 14/04/2022. In the special scenario of the aftermath of Corona the staff and students actively participated in Central/State Government initiatives to promote tolerance and harmony like the National Pledge Reading, National Song competitions etc. and conducted similar online initiatives.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://drive.google.com/file/d/17BMdrz-mtOli-S0mgdF0LGf3saZeIWh9/view">https://drive.google.com/file/d/17BMdrz-mtOli-S0mgdF0LGf3saZeIWh9/view</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence**

**A. All of the above**

to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

St. Peter's College takes great effort in celebrating the national and international days, events and festivals throughout the year to instil ethics and values among all stakeholders. This year Seventyfive programmes were conducted by various Departments, Clubs and Cells on: World Environment Day (5/6/2021), Blood Donors' Day (14/6/2021), Reading Week (19-28/6/2021), International Yoga Day (21/6/2021), National Statistics Day (29/6/2021), World Zoonoses Day (6/7/2021), Dr. APJ Abdul Kalam's death anniversary (27/7/2021), Hiroshima Day (6/8/2021), Nagasaki Day (9/8/2021), Independence Day (15/8/2021), National Sports Day (29/8/2021), World Agricultural Day (10/9/2021), NSS Day (24/9/2021), International Translation Day (30/9/2021), Gandhi Jayanthi (2/10/2021), World Mental Health Day (8/10/21), International Day of Girl Child (11/10/2020), World Mental Health Day (10/10/2020), Kerala Piravi Day (1/11/2021), National Birdwatching Day (12/11/21), Children's Day (14/11/2021), Women's Entrepreneurship Day (19/11/2021), National Library Week (15-19/11/2021), National Pollution Control Day (2/12/2021), Cheetah Day (5/12/2021), Human Rights Day (Library 10/12/2020), Victory Day (16/12/2021), National Girl Child Day (24/1/2022), Republic Day (26/1/2022), Darwin Day (12/2/2022), Energy Conservation Day (14/12/2021), International Mother-tongue Day (21/2/2022), National Science Day (28/2/2022), International Women's Day (8/3/2022), International Pi Day (14/3/2022) and

Dr.Ambedkar's Anniversary (14/4/2022). Festivals that unite like Onam, Christmas and New Year too were celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The College organises its welfare activities and community service initiatives under Maitreya and Aksharasree, which it has identified as its forums for Best Practices.

The term Maitreya signifies compassion towards fellow beings and environment. Under the umbrella term falls three laudable programmes, namely: Sahayahastam, Snehapoorvam Sahapadikku and Snehasparsam each of which promotes Human Values and Professional Ethics. Sahayahastam is a charitable outreach programme of the students of the college to financially help the needy outside the college. This also include Blood Donation through Blood donation Forum and Red Ribbon Club. Snehapoorvam Sahapadikku is formed to extend financial assistance to needy students of the college. Snehasparsam provides community support services to the aged and the infirm. Compassion towards environment involves enhancing greenery, reduction of plastic waste, use of ecofriendly products, use of biopesticides and providing awareness towards sustainable environment

Our Best Practice of Aksharasree, has been conceived to include all programmes that are conducted within and outside the College to promote literacy. It is a wide-open term that includes not only reading and writing but numerical, digital, financial, health, media, cultural and emotional literacy. Aksharasree makes available the knowledge resources of the campus to the community in and outside the campus.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.stpeterscollege.ac.in/bestpractices">https://www.stpeterscollege.ac.in/bestpractices</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Quality Education for Holistic Development and Rural Upliftment

Our College being located in a rural belt has been focused on providing quality education at affordable rates to students. The College takes an active interest in informing and acquiring students' scholarships, both state and national. Our PTA and Staff Co-operative Society also seeks out students of economically weaker sections and provides study materials as well as cash prizes. Thus we were able to provide assistance to 874 deserving students (See crit 5.1.2). We realise that education does not only refer to academics and hence have always taken the effort to cater to the social, spiritual, physical and emotional development of the students by providing a lot of co-curricular and extra-curricular activities including cultural programmes, sports and games. During the year many certificate, add-on courses and internships were provided. There were activities on gender sensitization and entrepreneurial skills of girl students. Activities were conducted on the need for sustainable environment in the villages around the institution. Volunteers of NCC and NSS helped spread awareness among the public on COVID by generating and promoting Break the Chain messages. Many activities were undertaken to help the old, the needy and the infirm there by enhancing the emotional as well as spiritual aspects of the students.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

As per the plan of action for the year 2022-23 June 5th

Environment day will be celebrated by various departments through poster making competition, sapling distribution, Planting trees etc. Other events scheduled in June are: Reading week celebration (English, Malayalam, Hindi and Library Science); for the month of July, Karkidaka Kanji relevance and paper bag making (Botany); for the month of August, Financial awareness programme (Commerce), moodle orientation and Sanskrit Day, Onam, Lokafolklore day (Malayalam); for the month of September, Women equity day (Women's Cell/Gender Champions Cell), Teachers day, Hindi week, ozone week(Botany); for the month of October, Energy audit (Energy Conservation Cell), mushroom cultivation training (Botany), wild life week (Zoology) and world food day; for the month of November, Keralapiravi (Malayalam), world cancer awareness, industrial visits; for the month of December, Animal rights day, Human Rights day (Political Science), Christmas celebration; for the month of January, E-waste collection, financial literacy progarmme (Economics), world Hindi day and Chalachitra mela; for the month of February World wet land day (Zoology), and CV Jacob intercollegiate Volleyball Tournament; for the month of March, Royal Politics volleyball competition and in April-May a certificate course in Yoga. In addition to this, project presentation competition, professional development programmes for non-teaching straff, orientation programme for newly inducted teachers, extension and outreach programmes based on need of the society are also to de done